



JRD – Branch Head/Reserve Chief Defense Counsel

Billet: JRD Branch Head/Reserve Chief
Defense Counsel
Type: IMA
Home Training Center: Arlington, VA
Grade: O6

PMOS: 4402
Start Date: 2 April 2022
BIC: MS511500264
Application Deadline: 25 March 2022

Billet Description: Serve simultaneously as the Branch Head for the Judge Advocate Reserve Defense Services Branch (JRD) of the Reserve Legal Support Division (RLS), and as the Reserve Chief Defense Counsel of the Marine Corps (R-CDC). As branch head, administratively supervise and manage 13 reserve judge advocates in the branch who are assigned as defense counsel to: (1) the Defense Counsel Assistance Program (DCAP), (2) the Appellate Defense Division (Code 45), or (3) one of the four Regional Defense Offices worldwide (i.e., NCR, Eastern, Western, and Pacific). By these assignments, the judge advocates of the JRD Branch provide direct support to the active duty defense counsel of the Defense Services Organization (DSO). Responsible for assuring branch members are current with bar certifications, Marine Corps annual training, physical fitness standards, and medical requirements. Draft annual and periodic fitness reports on branch members and draft regular reports regarding branch matters to higher command. As R-CDC, assist the active duty Chief Defense Counsel of the Marine Corps (CDC) in various capacities when needed and act as CDC in her absence as required. Personally handle own caseload to include representing clients at all stages during the military justice process to include command and ethics investigations, administrative separation proceedings, and courts-martial. Provide instruction and mentorship to active duty defense counsel during annual DSO training events.

Application Process: To apply for this billet, please forward your Reserve Qualification Summary (RQS) and Professional Summary (ProSum) to JAD_IMA@usmc.mil ONLY, by the application deadline. Please do not copy anyone on your submission. Do not submit any additional documents. Please combine both documents into one PDF.

POC for more information: Col James G. Bartolotto, james.bartolotto@usdoj.gov